**ENGR 4960**

**PROJECT REVIEW EVALUATION**

# Purpose

An evaluation of the performance of a project after it has been completed is useful for both personal and organizational improvement. Typically, a project review evaluation is an open-ended discussion of the strengths and weaknesses of the project plan and execution. Focus on the following questions in developing your evaluation:

* Which aspects of project performance (e.g., development time, development cost, product quality, manufacturing cost) were most positive?
* Which aspects of project performance were most negative?
* Did any tools, methods, or practices contribute to the positive aspects of performance?
* Did any tools, methods, or practices detract from project success?
* What problems did the team encounter?
* What specific actions can the organization (i.e., the students and the instructor) take to improve project performance next year?
* Would you recommend that we work with your client in future projects?
* What specific lessons were learned? How can they be shared with the students who take this course next semester?

# Deliverables

* 1. Each Design team must submit their Project Review Project Evaluation to D2L by the due date specified. The submission should be a professionally written and formatted **Microsoft Word document at least THREE pages in length (Times New Roman 11-point font, 1.5 line spacing, 1-inch margin)***.*
	2. Each team member must complete a peer/self-evaluation online survey. The submission link will be available on D2L.

# Scoring of Project Review Project Evaluation

* 75% - insight into answering some of the questions listed above (must thoroughly answer at least three questions)
* 25% - grammar, formatting, and page length